



Establishing & Managing the Project Management Office

PMO VALUE RING CERTIFIED PRACTITIONER

November 21-23, 2018

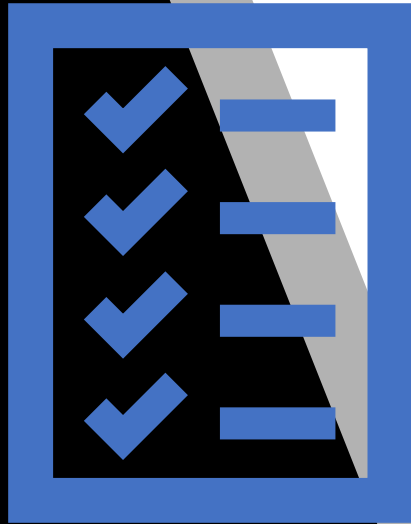


What benefits does a PMO deliver?

- Setting up a separate PMO has the advantage of being able to allocate fulltime resources to projects. Specifically, a PMO delivers:
- A clearly understood and properly resourced structure to manage and drive projects through all levels of responsibility within the organization
- An overall improvement in the way projects are handled, resulting in more predictable project success.
- A greater degree of alignment between business strategy and project selection
- An improvement in the quality and consistency of management information for senior executives
- An increased level of support for all project-based staff.

Course overview

- This course offers the opportunity to engage in a complete examination of the Project Management Office - its role and purpose, the different models used, and how an organization would approach establishing a PMO. Learn proven methods of establishing, managing, and achieving project excellence with a PMO.
- Build a detailed business case for the PMO that is synchronized with the strategy and vision of the organization. Include the recommended model, implementation plans, and costs. Identify the internal obstacles to implementation and create ways to overcome them. Learn how to gain stakeholder commitment. As you progress through the course, you'll delve into the details of establishing and managing an effective PMO. You'll examine governing boards and how to measure success for both the PMO and the projects that are launched from it.
- Determine a set of detailed best practices that support multiple activities and approaches, including documentation, templates, and tools. Take a strategic view of the project portfolio and develop methods for ensuring that all projects support the corporate strategies. Ultimately, you'll develop a methodology for the PMO that allows you to understand and implement ways to complete more projects in shorter timelines with a higher return on investment and better stakeholder value.



Objectives

- Embrace a model of continuous planning over simply following a plan
- Transform your project management style from "command and control" to "empower and inspire"
- Create a cadence for the team and eliminate process distractions for a dramatic boost in efficiency
- Establish credible and achievable estimates using agile estimating techniques
- Communicate more transparently and reduce interruptions to your team
- Rapidly build trust with your customers through frequent and effective collaboration

What you will learn?

- Create an environment in which a PMO will thrive
- Identify the strategic plan
- Plan the appropriate portfolio
- Determine the PMO model
- Relate the PMO to project management
- Gain PMO sponsorship
- Implement the PMO
- Find the right PMO team
- Create the PMO services
- Determine PMO roles and responsibilities
- Enable organizational change and acceptance of the PMO
- Ensure PMO success

Course content

1. PMO Overview
 - The Function of the PMO
 - The PMO and Project Success
2. Establish a PMO
 - The Steps to Establish a PMO
 - The PMO Charter
 - Barriers to Establishing a PMO
 - The PMO Value Proposition
 - PMO Revitalization
3. Project Controls, Failure, and Recovery
 - Overview of Project Control
 - Project Audits
 - Project Health and Additional Control Measures
 - Project Recovery and Termination
4. PMO Assessment
5. PMO Trends and Moving Forward
 - PMO Trends
 - Tips for Starting a PMO
6. PMO VALUE RING Methodology overview
 - Step 1 – How to collect stakeholders expectations and identify the best functions for a PMO
 - Step 2 – How to define the PMO functions and balance the PMO mix of functions
 - Steps 3 and 4 – How to define PMO processes and their Key Performance Indicators
 - Step 5 – How to assess PMO competencies and establish action plans
 - Step 6 – How to assess the maturity of the PMO and establish evolution plans
 - Steps 7 and 8 – How to evaluate the ROI of the PMO and establish a strategic monitoring panel
7. PMO VALUE RING Implementation Methodology
8. PMO-CP Online Exam

Certification

- The PMO-CP Certification is offered in several countries by PMO Global Alliance.
- To obtain the certification, the candidate must take an online exam of 40 multiple choice questions, obtaining a minimum score of 75% of correct answers.
- The exam covers technical aspects related to the PMO VALUE RING methodology and the implementation process.
- The candidate has up to 60 minutes to complete the exam.
- More details: <http://www.pmovaluering.com/en/certifications/>



Trainers

Codrin Dan Nicolau

MBA, PMP, CBAP, PMI-PBA, PMO-CP, CPRE, CSM, OCEB, LSS-GB, ITIL

- Senior Consultant and Trainer, Codrin has an IT&C background, and he was involved for more than 20 years in improvement initiatives and business process transformation projects in various domains: environment, oil and gas, banking, public institution and other private organisations.
- He was involved in training and consultancy projects leading to a PMO creation in a big oil and gas company.
- Also he was involved in other initiatives, defining PMO role, methodology and project governance in different companies (IT, medical industry, telekom etc.).
- Their specialties are: project management, business analysis, business process analysis and improvement, IT & C architecture (incl. GIS), surface water management, emergency situations management, risk management, quality management, consulting, training.



Investments

Certification exam for
PMO CP
PMO VALUE RING
Certified Practitioner

International
Certificate

790 Euro+VAT/person

Training delivery and
materials

Training location,
coffee breaks and
lunch

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